

Job Advert

District Strategic Information Mentor: Zimbabwe Technical Assistance, Training and Education Center for Health (Zim-TTECH).

Deadline: 18 May 2022

Background:

Zim-TTECH is seeking highly qualified and experienced applicants to fill the positions of District Strategic Information Mentor. The opportunity has arisen in Mazowe district. Zim-TTECH's activities occur primarily in the technical areas of health system strengthening; health workforce development; operations research and evaluation; prevention, care and treatment of infectious diseases. Zim-TTECH is funded by PEPFAR through the Center for Disease Control to implement HIV & TB treatment and care services in five Zimbabwean provinces in support of the Ministry of Health and Child Care (MoHCC) under the Zim-PAAC (Zimbabwe Partnership to Accelerate AIDS Control) program. The employment contract is for four (4) months from June 2022 to the 29th of September 2022.

Position Summary

The position's main objective is that of ensuring the program is effectively able to collect, analyse and report on program data within the assigned district. Successful candidates shall work closely with the district program team to ensure activities are effectively implemented to allow for effective program management and performance reporting. Candidates shall report to the respective Strategic Information Coordinator.

Responsibilities

Ensuring all registers are completed accurately, consistently, regularly and reports are submitted on time; Supporting the collection and reporting of clinical process and outcome including MER data on program specific indicators on a weekly and monthly basis as required by program management; Working collaboratively and closely with the DSICLFPs, Provincial Focal Persons (PFPs), and Facility Data Collation Focal Persons by conducting routine data quality audits at health facilities within the district; Cleaning, verifying, and validating data entered electronic systems, flagging and correcting data inconsistencies before syncing to the server; Providing technical support to health care workers and strengthening the use of Electronic Systems at health facilities to strengthen their use in monitoring HIV & TB programmes; Collaborating with provincial and district teams to conduct granular site management, compiling and consolidating weekly, monthly and quarterly reports on program activities within the province and with DHIOs to ensure timely and complete reporting in DHIS2 by all facilities in the district at both PEPFAR and Non-PEPFAR supported facilities; Conducting routine analyses and visualization of program data in Power BI, including cascades across core indicators, to enable evidence-based programming at District level cascades; Conducting regular onsite-data-verification (OSDV) to monitor data quality; Conducting and coordinating data related Continuous Quality Improvement (CQI) projects in all supported facilities; Tracking performance against annual targets and reviewing district and facility-level performance with the district and facility level staff and work on improvement plans for poor performing facilities; Providing feedback to the DMO, DNO and DHE on evidence collected and ensuring their involvement in the district formulation of strategy; Leading the analysis and writing of district weekly, monthly, quarterly, semi-annual and annual programmatic performance reports and their submission in stipulated timelines; Attending district coordination and review meetings according to the MoHCC calendar and as budget permits and facilitating the interpretation and use of M&E data; Ensuring mobile devices at designated facilities are well maintained, properly managed and in good working condition and escalating unresolved issues; Working closely with MoHCC, Zim-TTECH consortium partners and other implementing partners to track and report both challenges and outcomes of various interventions implemented by partners in the program.

Qualifications, Skills and Experience

Bachelor's degree in any of the following: Biostatistics, Mathematics, Public Health, Health Promotion or related field; Minimum of 3 years working experience managing, analysing and reporting, health related program data and information and in working with DHIS2 data; Advanced skills in MS Excel, including pivot-tables, formatting, statistical functions and formulas and good understanding of MS Word and PowerPoint; Strong quantitative data analysis skills including conducting data cleaning, verification and trend-analyses with proficiency in at least one statistical software package e.g. STATA, SAS or SPSS will be

an added advantage; Great interpersonal, report writing and presentation skills with fluency in English and have demonstrable ability to work independently and collaboratively; Experience in working with MoHCC or health-related implementing partners coupled with a strong understanding of the Zimbabwe health care system structures.

Commitment to Diversity

Zim-TTECH recognizes that disparities in health around the globe stem from inequity. Therefore, the organization encourages and supports the multiple identities of staff including, but not limited to, socio-economic status, age, race, ethnicity, language, nationality, sex, gender identity and expression, culture, spiritual practice, geography, mental and physical disability. Zim-TTECH strives to become a local, national, and international leader in developing and maintaining increased representation and recognition of each of these dimensions of diversity among its staff.

How to Apply

Interested candidates can submit their Application letter and copies of certified certificates to the below physical or the following email address dsimmazowe@zimttech.org.

The Human Resources Manager – MoHCC Seconded Staff
Zim-TTECH
10 Natal Road, Belgravia
Harare.